

Tax Clearance Certificate

A Tax Clearance Certificate confirms that an individual or business is in compliance with government tax requirements. The certificate is issued by the Inland Revenue Division of the Ministry of Finance.

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When do I need a Tax Clearance Certificate?

A Tax Clearance Certificate is required when tendering for government business contracts, and when seeking citizenship, residency, and the extension of work permits.

How do I apply?

You must complete an Application for Tax Clearance Form (Form P14) and submit it to one of the Inland Revenue Offices listed in the next section. Please follow the link at the end of this section to download an application form. You must also supply the following documents:

- Your Board of Inland Revenue (BIR) File Number. (All outstanding liabilities with the Board of Inland Revenue must be paid, or arrangements made for subsequent payment, before you can be issued a BIR file number. Please follow the link below for more information on obtaining a BIR File Number).
- One form of ID (Passport, National I.D. card or Drivers Permit).

[Tax Clearance Certificate Application Form](#)

[Applying for a Board of Inland Revenue \(BIR\) File Number and Pay as you Earn \(PAYE\) Number](#)

How much does it cost?

The fee for obtaining your Tax Clearance Certificate is TT\$100.00. Payment may be made at the IRD Cashiers' Unit at one of the offices listed above.

Where can I find more information?

For further information, please contact:

Office of the Permanent Secretary
Ministry of Finance
Eric Williams Financial Complex
Independence Square
Port of Spain
Trinidad, West Indies
Tel. (868) 627-9700 Ext 1009
Fax. (868) 627-6108
Opening hours: 8:00 am to 4:00 pm, Monday to Friday, except public holidays.