

Tendering for Municipal Projects

There are a number of small scale, labour-intensive projects managed by municipal corporations, such as the development and maintenance of physical infrastructure, provision of scavenging services and water delivery, for which small contractors within the community are encouraged to tender. The tendering process is designed to ensure transparency and fairness in the award of contracts for goods and services by municipal corporations.

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How do I submit a tender?

Contractors interested in tendering for municipal projects are required to register with their municipal corporation. Please follow the link below for municipal corporation contact information. The corporation selects suitable contractors from the pool of registered vendors within the municipality and issues an invitation to tender when projects become available. Reputable external contractors are sought through advertisements published in the daily newspapers when there are no suitable contractors within the municipality.

Applicants are provided with a tender package that includes:

- A Form of Tender.
- A Bill or Quantity.
- The Scope of Work/Technical Specifications.
- Drawings.

The documents should be completed and any additional information requested should be included. The package should be delivered to the address stated in the invitation to tender.

Tenders are evaluated by the corporation and suitable contractors are selected and contacted for the signing of the agreement.

What is the Infrastructure Renewal Improvement and Development Programme (IRIAD)?

The IRIAD Program is a special Programme geared towards alleviating small infrastructural irritants within local communities while developing the entrepreneurial skills of its residents. It is with this in mind that the small projects which make up this programme are contracted to small contractors within the communities. These projects mainly include small road repairs, drains, sidewalks, curbs and small retaining walls.

The commencement of the Programme is published in the newspapers inviting contractors to register with the Municipality within which they reside. An IRIAD Programme Contractor Registration Form can be obtained from the nearest Municipal Corporation for a small fee. A list of Municipal Corporations can be obtained by

following the link at the end of this page. Registered contractors are eligible to tender for as many projects as desired; however, each contractor will only be allowed a maximum of two awarded projects.

Tenders are evaluated by committees appointed by the Permanent Secretary of the Ministry of Local Government. The evaluation will consider the experience of a contractor, the quality of work executed in the past and the price quoted for the project in question. New or inexperienced contractors can also apply and may be required to attend a Contractors Training Seminar. New contractors can be awarded small projects which are executed under closer than usual guidance by the municipality within which the project is to take place.

Additional Information

Additional information can be obtained from your municipal corporation.

[Municipal Corporations Contact Information](#)